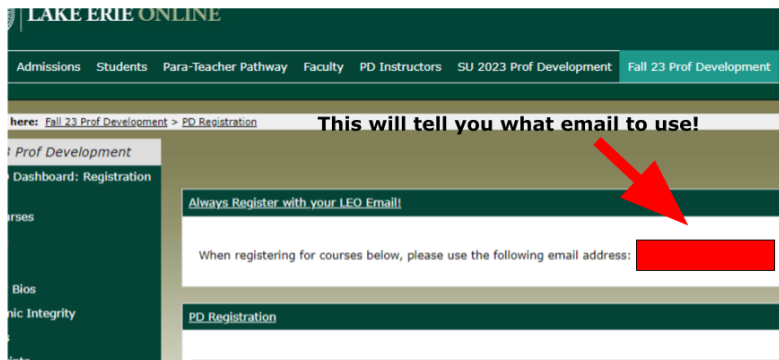




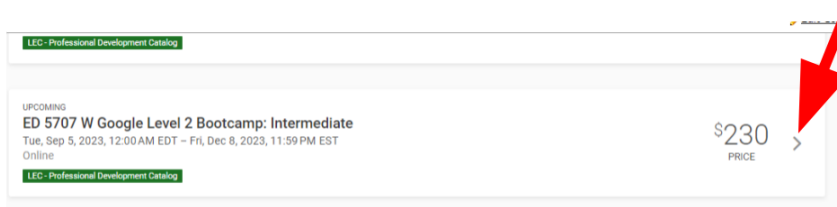
How to Register: Guidelines

TIP: BE SURE YOU KNOW THE COURSE CODE (Course Number)!!!

1. **Do you have an account? Skip to Step 3!** **Do you need an account? Go to step 2!**
2. Create an account. [CLICK HERE to create an account!](#)
3. If you have an account, [LOG IN. CLICK HERE TO LOG IN!](#)
4. Forgot your password? Email prodel@lec.edu to reset your password!
5. ONCE LOGGED IN: Click on the tab **FALL 23 Prof Development**. On a mobile device, click the three bars on the left to find it. This is the **LEC PD DASHBOARD**.
6. Go to **PD Registration**.
7. Always log into PD with your LEO email. You will be prompted to do so and the email you should use will be listed.



8. Find the course from the list and click the arrow to register.



9. Click **Register** and proceed through the prompts!

