



TRANSIENT STUDENT FORM

391 W. Washington St., Painesville, OH 44077 440-375-7010

If a student wants to take coursework at another institution and have it become part of his/her degree program, or teaching certification, the student must file a Transient Student Form with the Lake Erie College's Registrar's Office before registering at another institution. Credit hours earned in such courses do not count towards residency hours. Grades earned in such courses are included in the student's record but are not included in the computation of the grade point average. Such registration cannot be retroactive. Students must be in good academic standing (2.0 Cum. GPA) to receive approval for transient work. International students may have additional restrictions applied. IF THE COURSE EQUIVALENT IS BEING OFFERED BY LAKE ERIE COLLEGE IN THE TERM REQUESTED, STUDENTS ARE NOT ALLOWED TO TAKE THE COURSE AT ANOTHER INSTITUTION. If your academic standing changes after approval is granted and you are no longer in good academic standing, your permission to take the coursework will be revoked.

LEC ID # \_\_\_\_\_

Date \_\_\_\_\_

Student Name \_\_\_\_\_

Social Security Number: XXX-XX-\_\_\_\_\_

Name of host College or University: \_\_\_\_\_

during the \_\_\_\_\_ of \_\_\_\_\_
Semester/Term Year

TO STUDENT: Please indicate which course(s) you will be registering for at the above institution, how many credit/quarter hours the course(s) are at that institution and what LEC course(s) you are trying to fulfill. If it is meant to be used as elective credit, please indicate elective in the LEC equivalent column. Upon successful completion of the coursework, you must have an official transcript sent to the REGISTRAR'S OFFICE at Lake Erie College in order to receive credit. You must notify the Registrar's Office if you do not register for or complete the approved coursework.

Please circle one
Semester / Quarter

Course Number and Title Credits Requested LEC Equivalent

Semester / Quarter

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Semester / Quarter

Course Number and Title Credits Requested LEC Equivalent

Semester / Quarter

Course Number and Title Credits Requested LEC Equivalent

Student Signature Date

Advisor Signature Date

REGISTRAR'S OFFICE USE ONLY

TO THE HOST INSTITUTION: This is to verify that the above student is in good standing at Lake Erie College and has our permission to register at your institution for the courses listed below.

Course Number and Title Credits: Sem. Qtr. Approved LEC Equivalent

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Registrar's Office Approval Date

Registrar's Office Grade Entered Date